

Connecticut Spectrum Management Association

Meeting Minutes

ZOOM Meeting

October 19, 2025

President Paul Gibson called the meeting to order at 10:09 AM.

(The meeting was conducted on-line via Zoom software, to reduce participant travel-time.)

Officers present were:

President	Paul Gibson (N1TUP)
Vice President	Rod Lane (N1FNE)
Secretary	Dan Thayer (W1CDT)
Treasurer	Rod Bungard (N1RUU)
Director - 860 & Freq. Coordinator	Dana Underhill (KB1AEV)
Director – 203	Curt Seaton (K4JCS)
Director at Large	George Carbonell (N1RMF)
Director at Large	Bruce Marcus (N1XG)

Also participating were:

Joe Szczech (K1IKE), Steve Urso (N1CM), Dana Borgman (KA1WPM)

Old Business:

- The Minutes of the October 27, 2023 meeting were presented by the Secretary. A motion to accept the Minutes as read was made (Carbonell) and seconded (Seaton) and passed by voice vote.
- The Treasurer's Report was presented by the Treasurer. The October, 2024 beginning balance was \$2,539. Income was \$100 by donation (W1CDT), and \$1 interest. Expenses were \$92. The ending balance was \$2,548. A motion to accept the Treasurer's Report as presented was made (Thayer) and seconded (Underhill) and passed by voice vote
- Underhill reported that Section 16-G had been added to the Coordination Guidelines. The Section established a 30-day period in which to respond to correspondence from CSMA.

This was an action item from the 2024 CSMA meeting.

New Business:

- Election of Officers

CSMA officers serve staggered 3-year terms. This year the offices subject to election are:

Director at Large	(Incumbent – George Carbonell, N1RMF)
Director at Large	(Incumbent – Bruce Marcus, N1XG)

The incumbents indicated their willingness to serve another term.

There were no further nominations from the floor.

A motion was made (Lane) and seconded (Seaton) to have the President direct the Secretary to cast one vote for each of the positions. The motion was passed by voice vote.

The President directed the Secretary to cast a single ballot for each of the incumbents

The following were elected to a 3-year term ending 12-31-28.

Director at Large	George Carbonell (N1RMF)
Director at Large	Bruce Marcus (N1XG)

The following items were discussed under New Business:

CSMA Membership & Information Accuracy

- Coordinations are filed by CSMA under the operating callsign indicated on the coordination. All owner/operators **must** be CSMA members. In the case of Club Calls, the Trustee of that Club Call **must** also be an individual CSMA member. Therefore, Club Call Trustee's **must** possess both a membership under their assigned personal FCC callsign, **and** appear as the "First Line" name for the CSMA Club Call membership, as well.
- Any licensed operator who may appears on a coordination as an Alternate Contact, or who is an officer in a club possessing a Club Callsign, may also obtain individual CSMA memberships. They do not need to have a coordination assigned to them to be a member.
- There is no charge for CSMA memberships or coordinations.
- CSMA considers the FCC's data to be the definitive source for licensee information. When CSMA identifies that any discrepancies exist between the FCC's information and the information presented to CSMA, no further action will be taken by CSMA until the discrepancies are resolved to CSMA's satisfaction.

Applicants are apprised of the discrepancies, subject to the provisions of Section 16-G of the Coordination Guidelines.

Coordinations "On Hold"

- A number of coordination modifications and renewals before CSMA are On Hold, pending resolution of the applicant's trustee discrepancies.
- Note was taken of the multiple coordinations on hold for W1NLK, the Greater Norwalk Amateur Radio Club. They are experiencing problems with discrepancies regarding their Club Call Trustee. No action can be taken by the Coordinator until these discrepancies are resolved.
- Joe Szczech (K1IKE) raised a question regarding the "On Hold" status of his 147.015 MHz repeater in Haddam. This repeater has been in Coordination "limbo" for a number of years.

Through discussion, it was determined that the CSMA President had sent an email to both K1IKE and a geographically adjacent repeater owner, requesting that both provide written confirmation to CSMA that they agree to work out any interference problems that may arise.

While the requested confirmation was received from the other repeater operator, K1IKE did not respond, and CSMA dropped any further action under Section 16-G of the Coordination Guidelines.

K1IKE stated that he was not aware that he needed to respond, and would do so shortly, to move the coordination process forward.

Adjournment

There being no further business to come before the group, a Motion to Adjourn was made (Carbonell) and seconded (Lane) and approved by unanimous voice vote. President Gibson adjourned the meeting at 10:40 AM.

Dan Thayer (W1CDT)
Secretary, CSMA

MINUTES ARE NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING